



Invitation To Tender (ITT): Procurement of Milk Refrigerated Pickup Truck for Jalam Milk Market.

ITT Ref NO: WISOM/JUNE/016/2026

INTRODUCTION

Windle International Somalia, in consortium with ADRA and READO, is implementing the *Advancing Circular Technologies for Infrastructure and Value-chain Enhancement (ACTIVE) Project*, funded by the European Union (EU). The project aims to strengthen Somalia's economic resilience by strategically integrating renewable energy solutions across agriculture, livestock, and fisheries value chains, with a strong focus on inclusive and sustainable development.

The ACTIVE Project is designed to catalyse green economic growth by expanding access to reliable, affordable, and sustainable energy. By embedding renewable energy technologies within productive sectors, the intervention enhances efficiency, reduces operational costs, and improves productivity for smallholder farmers, pastoralists, and agri-business actors. In doing so, the project directly addresses systemic constraints particularly limited energy access and high energy costs that continue to undermine competitiveness, value addition, and income generation within Somalia's agri-food systems.

A core pillar of the project is the promotion of circular economy principles, ensuring that investments deliver both economic and environmental returns. Through improved resource efficiency, waste reduction, recycling, and regenerative practices, the ACTIVE Project supports the transformation of agri-food value chains into systems that are not only financially viable but also climate-resilient and environmentally sustainable. This aligns closely with EU priorities on climate action, green transition, and sustainable value chain development.

The project also places strong emphasis on market-driven and gender-responsive approaches, ensuring that interventions respond to real market needs while promoting economic inclusion particularly for women and youth. By strengthening linkages between producers, markets, and value chain actors, the initiative contributes to more resilient local economies and improved livelihoods.

In this context, Windle International Somalia ***intends to procure and supply a refrigerated pickup truck to support a women-led dairy cooperative in Jalam, Puntland.*** This targeted investment will significantly enhance the cooperative's operational capacity by improving access to dispersed milk producers, reducing post-harvest losses, and ensuring compliance with quality standards during transportation.

The provision of cold-chain logistics is expected to extend the shelf life and preserve the quality of milk, enabling the cooperative to access wider and higher-value markets. In turn, this will lead to increased incomes for women members, improved food safety for consumers, and strengthened resilience of the local dairy value chain. The intervention also demonstrates a scalable model for integrating renewable energy-powered cold storage and transport solutions within Somalia's livestock sector.



A: TASK

Windle International Somalia hereby invites qualified and eligible bidders to submit their proposals for the supply and delivery of a Refrigerated Pickup Truck, in accordance with the specifications outlined in annex A attached to this document.

REFERENCE NUMBER	DESCRIPTION	LOCATION OF DELIVERY
WISOM/JUNE/016/2026	Purchase and Supply of Refrigerated Pickup Truck	GAROWE OFFICE, PUNTLAND

B: BIDDING INSTRUCTIONS AND REQUIREMENTS

1. Bid Submission

- Each bidder may submit only one bid, either individually or as part of a joint venture. Multiple submissions will result in disqualification.
- Joint venture partners shall be jointly and severally liable for contract execution.
- All bids must be typed or written in indelible ink, signed by an authorized representative, and initialed on all amended pages.

2. Site Visit

- No site visit required.

3. Bid Preparation Costs

- All costs related to bid preparation and submission shall be borne by the bidder. WISOM will not be liable for any such expenses.

4. Clarifications and Addenda

- Requests for clarification must be submitted in writing at least three (3) days before the bid submission deadline on 29th June 2026.
- WISOM will respond to all bidders who obtained the documents, without disclosing the origin of the query.
- WISOM may issue addenda to modify the bidding documents prior to the deadline.

5. Amendments and Corrections

- Bids must not contain unauthorized alterations. Corrections made to comply with WISOM'S instructions or to fix errors must be initiated by the authorized signatory.
- WISOM may extend the submission deadline via an official amendment. All terms will adjust accordingly.

6. Bid Opening

- Bids will be opened without bidder representatives present on or around

7. Evaluation and Clarification

- WISOM may request written clarifications from bidders during evaluation. No changes to bid price or substance will be permitted, except to confirm correction of **arithmetic errors**.

8. Notification of Award

- The successful bidder will be notified via the Notification of Award email before the bid validity period expires. The email will state the Contract Price.



C: EVALUATION CRITERIA.

I. Technical

The bids must satisfy the following conditions among the minimum criteria for evaluation accompanied by the following documentation:

- a. Submit Certified and Valid Copy of a. Business Registration Certificate/Trading License from the Puntland Ministry of Commerce.
- b. Contractor License
- c. Tax Compliance Certificate from the Puntland Ministry of Finance.

- Please combine these certificates into one file for submission.

Submission of Edited or Fake Copies of certificates will lead to disqualification.

(These legal documents (Tax and Registration) earn no points in the evaluation and the supplier who has not submitted these documents will not appear in the evaluation.)

- d. Provide signed copies of contracts as evidence from clients for previous similar size/magnitude job— [Procurement and delivery of Milk Refrigerated Pickup Truck or similar assignment](#) (4 certified copies of contracts delivered within last 5 years).

- Ensure to submit only the relevant pages of the contract's copies.
- Please combine these contracts into one file for submission.

Submission of Edited or Fake Copies of contracts will lead to disqualification.

*(This criterion earns the bidder Twenty (20) points – zero for non-submission). (4*5Points)*

- e. Proof of financial capacity to finance similar magnitude of works undertaken in the last year (12 months certified copies of bank statements that show similar magnitude of transactions you are bidding for and demonstrate a sound transactions track record with minimum inflows and balances in the range of USD30,000 – USD50,000 in deposits and credit.

Submission of Edited or Fake Copies of Bank Statements will lead to disqualification.

This criterion earns the bidder twenty (20) points for balances and deposits from in the range that totals to \$30,000 - \$50,000. 10 points for balances above \$10,000 but below \$30,000. Zero points for balances below \$10,000.

- f. Technical Company Personnel (CVs of Project Manager and CV for Project and Site Engineer showing qualifications and more than 5 years' experience in similar projects. *(This criterion scores the bidder ten points – zero for non-submission).*
- g. Project Work Plan for full completion. This criterion scores the bidder **ten points**. *Bidders to compete on best and most realistic time to completion.*
- h. Bids shall remain valid for the period specified in the Bidding Data (90 Days). WISOM may request that the bidders extend the period of validity for a specified additional period. The request and the bidders' responses shall be made via email. A Bidder may refuse the request in which case he may withdraw his bid without penalty. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid.

The above criteria will be given a weight of 60% of overall evaluation score.



2. Financial

The financial proposal nearest to the costed/budgeted/QS/engineers BoQ will be awarded the maximum commercial criteria weighted score of 40%.

THE BOQ MUST BE SIGNED AND STAMPED ON ALL PAGES

The reason for this criterion is that tenders that are too far below the engineers' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the engineers' estimate (EE) would exceed the available budget for the works. The Financial Evaluation for the Desired Bid Price (DBP) will be based on the following Formula (from) which a percentage variance will be worked:

$$DBP = \frac{(Engineer's Estimate - Bid Price)}{Engineer's Estimate} (\%)$$

Consequently, the financial scoring will be as follows:

- Bid price of more than 10% variance below engineer's estimate, - 0 points.
- Bid price of more than 10% at variance above engineer's estimate, - 0 points.
- Bid price between 0% and 5% variance below engineer's estimate, will score a base of 35 points plus % variance below the EE (i.e. =35% + additional % saving to total a max of 40 points).
- Bid price of between 6% and 10% variance below engineer's estimate, will score a base of 30 points plus % variance below the EE (i.e. =30% + additional % saving to total a max of 35 points).
- Bid price between 0% and 5% variance above engineer's estimate, will score a base of 35 points minus % variance below the EE (i.e. =35% + additional % over the EE to total a max of 35 points).
- Bid price between 6% and 10% variance above engineer's estimate, will score a base of 30 points minus % variance above the EE (i.e. =30% + additional % over the EE to total = 30 points).

All Capability and Commercial Criteria will be weighted accordingly to reflect their importance. ***The Commercial Criteria will account for at least 40%.***

The Capability Criteria will account for up to 60% of the score.

Further Information to bidders:

Currency of offer should be strictly in US Dollars

- Windle does not undertake to pay by letter of credit (LOC) or in advance of work completion.
- Windle reserves the right to accept or reject any offer before the award of a contract, or to cancel the bidding process and reject all offers at any time and is not bound to give reasons for its decisions. ***Canvassing or giving false information will lead to automatic disqualification.***
- Incomplete offers or offers which do not comply with any of our tender conditions will not be considered.
- It is the Agency's policy to keep all tender values in confidence.

D: SUBMISSION AND CONTACT DETAILS

For queries regarding this Invitation to Tender (ITT), Contact the Procurement department via procurement@windle.org (Include ITT Number in the subject line. ***Do not send bids to this email address***)

All quotations shall be submitted via email to rfq-in-som@windle.org No physical submissions will be accepted. The deadline for submission is on Monday 29th June 2026, at 1600hrs ***Bids submitted after the deadline will not be accepted.***

Approved
7th June 2026
Procurement Unit

