

## INVITATION TO TENDER-(ITT-PRN-000902)

<b>PROJECT</b>	<b>ACTIVE</b>
<b>Task</b>	<b>Proposed Establishment of Solar Powered Refrigerated Storages for small holder women milk street vendors In Somaliland</b>
<b>Description</b>	<p>The Advancing Circular Technologies for Infrastructure and Value-chain Enhancement (ACTIVE) Project is a European Union (EU)-funded initiative implemented to strengthen Somaliland’s economic resilience by integrating renewable energy solutions into agriculture, livestock, and fisheries value chains. The ACTIVE Project is designed to drive economic growth by expanding access to renewable energy, thereby enhancing productivity across key economic sectors. By integrating sustainable energy solutions into agriculture, fisheries, and livestock industries, the project aims to address critical gaps in energy availability, efficiency, and affordability, which currently hinder market competitiveness and economic resilience.</p> <p>In addition to improving energy access, the project places a strong emphasis on circular economy principles to minimize resource wastage and promote sustainability. By fostering efficient resource utilization, recycling, and regenerative production systems, the initiative will ensure that agri-food value chains operate in an environmentally responsible and economically viable manner. Furthermore, the project seeks to strengthen market-driven approaches within Somaliland’s agri-food sector, ensuring that renewable energy investments align with actual market demands.</p>
<b>Project Location</b>	<b>Kalabaydh &amp; Xunshaley, Somaliland</b>
<b>Invitation Start Date:</b>	<b>20<sup>th</sup> January 2026</b>
<b>Application Deadline</b>	<b>2<sup>nd</sup> February 2026</b>
<b>Tender Documents</b>	<p>Blank Tender BOQs and Design Documents MAY be downloaded through the following link:</p> <p style="text-align: center;"><a href="https://somalijobs.com/tenders">https://somalijobs.com/tenders</a></p>
<b>Submission of Tenders</b>	<p>Completed, Signed and Stamped tender bid documents should be scanned and saved in PDF format and sent by email to dedicated, controlled, &amp; secure email address : <a href="mailto:Tenders@adrasom.org">Tenders@adrasom.org</a> by close of day on <b>2<sup>nd</sup> February 2026</b>.</p> <p>The title of the email should be:  <b>“ITT-PRN-902- Milk processing &amp; Storage System in Kalabaydh &amp; Xunshaley Somaliland”</b></p> <p>All tender emails received after the close of day <b>on 2<sup>nd</sup> February 2026</b> will not be considered.</p>

<b>IMPORTANT:</b> Offers submitted in any other manner than that indicated above will not be considered.
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## A. Bidding Instructions and Requirements

### 1. Bid Submission

- Each bidder may submit **only one bid**, either individually or as part of a joint venture. Multiple submissions will result in disqualification.
- Joint venture partners shall be **jointly and severally liable** for contract execution.
- All bids must be **typed or written in indelible ink**, signed by an authorized representative, and **initialled on all amended pages**.

### 2. Site Visit

- Bidders are **encouraged to visit the site** and its surroundings at their own risk and expense to gather necessary information for bid preparation.

### 3. Bid Preparation Costs

- All costs related to bid preparation and submission shall be borne by the bidder. ADRA will not be liable for any such expenses.

### 4. Clarifications and Addenda

- Requests for clarification must be submitted **in writing** at least **three (3) days before the bid submission deadline**.
- ADRA will respond to all bidders who obtained the documents, without disclosing the origin of the query.
- ADRA may issue **addenda** to modify the bidding documents prior to the deadline.


### 5. Amendments and Corrections

- Bids must not contain unauthorized alterations. Corrections made to comply with ADRA's instructions or to fix errors must be **initialled by the authorized signatory**.
- ADRA may **extend the submission deadline** via an official amendment. All terms will adjust accordingly.

### 6. Submission and Contact Details

- For queries regarding this Invitation to Tender (ITT), contact the **Logistics Manager** at:  
[admin.procurement@adrasom.org](mailto:admin.procurement@adrasom.org)  
(Include the ITT number in the subject line. Do not send bids to this email address.)

### 7. Bid Opening

- Bids will be opened **without bidder representatives present** on or around:  
 **3rd February 2026 at 10:00 AM EAT**

## 8. Evaluation and Clarification

- ADRA may request **written clarifications** from bidders during evaluation. No changes to bid price or substance will be permitted, except to confirm correction of arithmetic errors.

## 9. Notification of Award

- The successful bidder will be notified via the Notification of Award **email** before the bid validity period expires. The email will state the **Contract Price**.

## B. Technical Requirements and Evaluation.

The bids must satisfy the following conditions among the minimum criteria for evaluation accompanied by the following documentation:

1. Submit Certified and Valid Copy of
  - a. Business Registration Certificate/Trading License from the Somaliland Ministry of Commerce.
  - b. Contractor License/Certificate from the Somaliland Ministry of Public Works.
  - c. Tax Compliance Certificate from the Somaliland Ministry of Finance.

**\*Please combine these certificates into one file for submission.**

**\*Submission of Edited or Fake Copies of certificates will lead to disqualification.**

*(These legal documents (Tax and Registration) earn no points in the evaluation and the supplier who has not submitted these documents will not appear in the evaluation.)*

2. Provide signed copies of contracts as evidence from clients for previous **similar size/magnitude job of construction/installation of solar powered and refrigerated facility assignments** – (3 certified copies of contracts delivered within last 5 years).

**\*Ensure to submit only the relevant pages of the contract's copies.**

**\*Please combine these contracts into one file for submission.**

**\*Submission of Edited or Fake Copies of contracts will lead to disqualification.**

*This criterion earns the bidder twenty-five (25) points – zero for non-submission).*

3. Proof of financial capacity to finance similar magnitude of works undertaken in the last year (12 months certified copies of bank statements that show similar magnitude of transactions you are bidding for and demonstrate a sound transactions track record with minimum inflows and balances in the range of USD30,000 – USD50,000 in deposits and credit.

**\*Submission of Edited or Fake Copies of Bank Statements will lead to disqualification.**

*This criterion earns the bidder twenty (20) points for balances and deposits from in the range that totals to \$30,000 - \$50,000. 10 points for balances above \$10,000 but below \$30,000. Zero points for balances below \$10,000.*

4. Technical Company Personnel (CVs of Project Manager and CV for Project technical personnel showing qualifications and more than 5 years' experience in similar renewable energy projects. *(This criterion scores the bidder ten points – zero for non-submission).*
5. Project Work Plan for full completion. This criterion scores the bidder five points. *Bidders to compete on best and most realistic time to completion.*
6. Bids shall remain valid for the period specified in the Bidding Data (90 Days). ADRA may request that the bidders extend the period of validity for a specified additional period. The request and the bidders' responses shall be made via email. A Bidder may refuse the request in which case he may withdraw his bid without penalty. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid.

***The above criteria will be given a weight of 60% of overall evaluation score.***

#### **Finance Criteria Requirement and Evaluation:**

##### **\*THE BOQ MUST BE SIGNED AND STAMPED ON ALL PAGES**

The financial proposal nearest to the costed/budgeted/QS/engineers BoQ will be awarded the maximum commercial criteria weighted score of 40%.

The reason for this criterion is that tenders that are too far below the engineers' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the engineers' estimate (EE) would exceed the available budget for the works. The Financial Evaluation for the Desired Bid Price (DBP) will be based on the following Formula (from) which a percentage variance will be worked:

$$DBP = \frac{(Engineer's Estimate - Bid Price)}{Engineer's Estimate} (\%)$$

Consequently, the financial scoring will be as follows:

- Bid price of more than 10% variance below engineer's estimate, - 0 points.
- Bid price of more than 10% at variance above engineer's estimate, - 0 points.
- Bid price between 0% and 5% variance below engineer's estimate, will score a base of 35 points plus % variance below the EE (i.e. =35% + additional % saving to total a max of 40 points).
- Bid price of between 6% and 10% variance below engineer's estimate, will score a base of 30 points plus % variance below the EE (i.e. =30% + additional % saving to total a max of 35 points).
- Bid price between 0% and 5% variance above engineer's estimate, will score a base of 35 points minus % variance below the EE (i.e. =35% + additional % over the EE to total a max of 35 points).

- Bid price between 6% and 10% variance above engineer's estimate, will score a base of 30 points minus % variance above the EE (i.e. =30% + additional % over the EE to total = 30 points).

All Capability and Commercial Criteria will be weighted accordingly to reflect their importance. ***The Commercial Criteria will account for at least 40%. The Capability Criteria will account for up to 60% of the score.***

**Further Information to bidders:**

Currency of offer should be strictly in US Dollars

- ADRA does not undertake to pay by letter of credit (LOC) or in advance of work completion.
- ADRA reserves the right to accept or reject any offer before the award of a contract, or to cancel the bidding process and reject all offers at any time and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
- Incomplete offers or offers which do not comply with any of our tender conditions will not be considered.
- It is the Agency's policy to keep all tender values in confidence.

**ADRA SOMALILAND**

