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Location	Project	Tender #51 PR/SM/07-2025/ 000651	Date
Somaliland	GPE Project - 2024/2025	Deadline Extension: RFP FOR THE PROVISION OF ASSESSMENT, SCREENING AND INTERVENTION FOR INCLUSIVE EDUCATIONAL WELLBEING FOR CHILDREN WITH DISABILITY.	Date: July 16 th , 2025

General Conditions for Tender

1. **Scope:** ALIGHT Formerly known as the “American Refugee Committee (ARC International)” invites tenders for the supplies/works described and summarized in accordance with procedures, conditions and contract terms, as prescribed in the tender documents. ALIGHT reserve the right to vary the quantity of work/materials/supplies specified in the Tender Documents without any changes in unit price or other terms and conditions and to accept or reject any, all, or part of submitted offers.

2. **Language:** As determined by ALIGHT, the working language of this tender is English. Other languages will not be accepted.

3. **Qualifying and Conditions:** The main criteria for admission to the tender are as follows:

- a) **Technical Proposal:** Provide a comprehensive proposal detailing your approach to delivering assessment, screening, and intervention services, Methodology, Tools ,Deliverables, Workplan and Key staff Resume. Include examples of similar services successfully provided to organizations focused on educational wellbeing for children with disabilities.
- b) **Financial Proposal:** Outline your financial expectations, detailed cost estimate for the proposed services including a detailed breakdown of costs associated with the services rendered ensuring transparency in pricing.
- c) **Good track-record and references from previous clients** - Submit evidence of a proven track record in providing similar services. Include at least three references from previous clients, specifically highlighting your work in the field of inclusive education and disability support.
- d) **Relevant Experience** (Include supporting documents such as contracts, Local Purchase Orders (LPOs), or recommendation letters that verify your past experience in similar projects):
 - The contract must be fully executed by both parties and should clearly specify the contract value along with a detailed description of the services provided.
 - Only contracts or purchase orders (POs) and commitments that are no older than seven years will be eligible for consideration
 - A minimum of three original contracts is required for eligibility in this bidding process.
- e) Provide a copy of your valid registration license from the relevant government authority, in accordance with Somaliland laws.
- f) Submit a valid tax clearance certificate demonstrating compliance with tax obligations.
- g) Submission of the latest certified bank statement of the applying entity (**Original Bank statement from January 2023 – July 2025.**)
 - An original bank statement covering the specified duration is required.
 - Color-printed bank statements will not be accepted.

- Black-and-white bank statements will not be considered.
- h) Include a detailed company profile with a verifiable physical address and contact information.
- i) Work Plan / Lead Time
- j) Guarantee Period for the assistive tools such as glasses and external hearing aids
- k) Confirm that your organization is based in or has a significant presence within the project region.
- l) Proposals will be evaluated not solely on price, but also on the quality of services offered, delivery timelines, and relevant experience in the sector.
- m) All proposals must be submitted in English.
- n) Partial Documents will not be accepted.

Proof of the above must be provided.

4. Tender Basis:

- All Tender Documents must be completed in full, incomplete applications will be disqualified.
- All Applicants will receive identical documents: No applicant should add, omit, or change any item, term or condition in original papers.
- If Applicants have any additional request and conditions, this shall be stipulated in a separate letter accompanying the bid.
- Each applicant is allowed to submit one bid for only one lot (for each work)
- Each bid shall be valid for the period of 90-days from its date of submission.
- Bids shall be made in writing calculated in USD only and clearly stated on the appropriate forms.
- All prices must include all taxes, compulsory payments, levies and duties, including Sales Tax (if applicable).
- The price schedule must include all information requested, including origin of materials.
- The applicant shall attach a detailed timetable for carrying out the works (work plan) and propose ways and means to realize the works.
- ALIGHT is not liable for any damage to the applicant person or property in the event that something should occur. ALIGHT strongly recommends that all applicants take extra precaution when visiting/delivering supplies to a project site and get their supplies insured if possible.

5. **Scope of Works:** **BOQ**, the scope of assignment relates to **RFP for The Provision of Assessment, Screening and Intervention for Inclusive Educational Wellbeing for Children with Disability**. as per design, details and specifications provided in Annex 1. Bids must be submitted for whole works. **Quotations will be submitted separately for individual works.**

6. **Payments:** Payment will be made upon satisfactory delivery and technical report (if any) of work done at the location mentioned in tender notice within 10 working days after receiving an invoice.

7. **Performance Standards:** The works must be undertaken in accordance with all relevant rules, regulations and statutes currently in force in Somaliland.

8. **Tender Documents:** All Tender Documents included in this package are listed here:

9. **Eligibility of Applicants:** Applicants cannot apply if they:

1 This policy has been adapted from ALIGHT's Ethical Purchasing Policy.

- Are not registered companies with governmental authority
- Are bankrupt or in the process of going bankrupt.
- Have been convicted for an offense concerning professional conduct.
- Have been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have not fulfilled obligations related to payment of taxes.
- Are guilty of serious misinterpretation in supplying information.
- Are in situations of conflict of interest (with prior relationship to project or family or business relationship to parties employed by ALIGHT International).
- Were declared at serious fault of implementation owing to a breach of their contractual obligations
- Are on any list of sanctioned parties issued by the Somaliland Government and United States Government.

10. Tender Documents and Bid Delivery: All tender documents can be downloaded in the provided link or can be requested Via from Email: SMPProcurement-HAR@wearealight.org.

All bids must be delivered by hand into the Tender Box on or before 23rd July 2025 during the office working hour from 8:00 am to 5:00 Pm to Hargeisa Office Near Sacaadadiin Hyper Market Area, West of Jumeira Hotel. The **SEALED ENVELOPE** will be clearly marked with the precise reference of the invitation to which it is a response and the name of the applicant. Tenders delivered after the specified time will not be accepted. Any queries related the bids can be directed either in writing to: Email: SMPProcurement- HAR@wearealight.org on or Before 20^h of July 2025.

10. **Bid Opening:** The bids will be reviewed in the presence of all vendors participating and the Tender Committee of ALIGHT if and when applicable. The applicant's name, the bid prices, the total amount of the bid, any discounts and such other information that the Commission may consider appropriate will be announced and registered in the minutes.

11. **Bid Evaluation:** The Tender Committee will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from the ALIGHT International staff or consultant.

1. **Technical Evaluation:** The offers will first be evaluated on technical merits. The technical evaluation assesses the capacity of the company on the basis of submitted technical documents or past performance of ALIGHT works.

2. **Financial Evaluation:** The financial evaluation subject to the Technical evaluation is based on the cost of assignment given in the tender.

3. **Other Evaluations:** After ranking companies according to financial and technical criteria, the Tender Committee may take into account other criteria, including, but not limited to record of past performance, integrity, samples and community rapport, when assigning companies to the designated short list.

12. **Selection of Tender:** Selection of the successful applicant will be based on the ranking of companies according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this the Tender Committee will then make a recommendation.

13. **Acceptance of Successful Tender:** Taking into consideration the recommendation of the Tender Committee, ALIGHT will make the final choice of the awarded firm. ALIGHT will then send a letter of acceptance to the successful applicant. After submitted documentation from the selected firm has been verified, the firm will then be obliged to sign the contract for the stated amount. Any amendment to the awarded tender will be documented as an Amendment to the contract and will be determined by ALIGHT International.

14. Specific Terms and Conditions

Terms & Conditions:

1. The tender documents can be requested Via Email from: SMProcurement-HAR@wearealight.org. or can be downloaded on the provided link.

ALIGHT Somaliland Office, Gacmo Dheere district, Near Sacaadadiin Hyper Marke Area West of Jumiera Hotel.

2. Tenders should be delivered to ALIGHT Office located in **Gacmo Dheere district, Near Sacaadadiin Hyper Marke Area West of Jumiera Hotel, Hargeisa, Somaliland in a SEALED ENVELOPE and dropped at ALIGHT Tender Box.**

3. Payment will be made after a through cross check on satisfactory delivery and acceptance of supplies or technical services. For technical services, Certificate of Completion will be issued by ALIGHT technical Officer before any payment can be processed.

4. Tender Committee or its representative reserves the right to inspect the goods in successful bidder's warehouse or physically visit their premises for verification.

5. Tender price must be inclusive of all costs that must be fully anticipated by the contractor and all admissible taxes while relevant taxes will be deducted at source.

6. Tender committee reserves the right to alter the quantity, if required.

7. An agreement will be signed with successful bidder(s) for timely supply of appropriate quality items or construction of quality products. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.

9. In case the supplies/completion of the activity is delayed, ALIGHT will impose a fine up to 1 % of the total value of the contractual amount per week.

10. ALIGHT reserves the right to forfeit the Performance Guarantee in case of breach of the agreement.

11. Tender Offers must be valid for minimum 90 days after the tender opening.

12. Tender publication does not constitute any commitment on part of ALIGHT unless a written agreement is signed by both parties.

14. Tender committee reserves the right to cancel/reject any or all offers without assigning any reason.

15. Lowest price will not be the sole criteria; quality, delivery time and previous experience will also be considered.

16. ALIGHT requires at least three references from the firm applying for Tender.

17. Company profile needs to include CEO, Directors, Senior Management and Ownership structure.

ALIGHT

PURCHASING TERMS AND CONDITIONS

Unless the context indicates otherwise, the term “Buyer” refers to ALIGHT. The term “Supplier/contractor” refers to the entity named on the order and contracting with the Buyer. The term “Contract” can be taken to mean either (a) the purchase order or (b) the supply agreement, whichever is in place.

GENERAL TERMS AND CONDITIONS

1) **Price:** The prices stated on the order shall be held firm for the period and / or quantity unless specifically stated otherwise

2) **Source of Instructions:** The Supplier/contractor shall not seek nor accept instructions from any source external to ALIGHT in relation to the performance of the contract.

3) **Assignment:** The Supplier/contractor shall not assign, transfer, sublet or subcontract the contract or any part thereof without the prior written consent of the Buyer.

4) **Corruption:** The Supplier/contractor shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Supplier agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.

5) **Confidentiality:** All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Supplier under the contract shall be the property of ALIGHT (buyer) and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.

5.1 The Supplier/contractor may not communicate at any time to any other person, government or authority external to ALIGHT, any information that has been compiled through association with ALIGHT International which has not been made public except with written authorization from the Buyer. These obligations do not lapse upon termination of the contract.

6) **Use of Emblem or Name:** Unless otherwise agreed in writing; the Supplier/contractor shall not advertise nor make public the fact that it is or it is not supplying goods or services to the Buyer, nor shall the Supplier in any way whatsoever use the name or emblem of ALIGHT in connection with its business or otherwise.

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7) **Observance of Law:** The Supplier/contractor shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.

8) **Force Majeure:** The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

8.1 In the event of and as soon as possible after the occurrence of any cause deemed force majeure, the Supplier/contractor must inform the Buyer of the full particulars in writing. If the Supplier is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.

8.2 If the Supplier/contractor is permanently rendered incapable in whole or part by reason of force majeure to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.

9) **Cancellation:** The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive Council of ALIGHT and/or lack of funding. In such a case the Supplier shall be reimbursed by ALIGHT for all reasonable costs incurred by the Supplier, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.

9.1 Should the supplier/contractor encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.

10) **Warranty:** The Supplier/contractor shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non- conforming to specification, the Supplier shall promptly rectify the defect. If the defect is permanent, then at the choice of the Buyer the Supplier will either replace the item at their cost or reimburse the Buyer.

11) **Loss and Indemnity:** The Supplier/contractor shall compensate the Buyer in full on demand for all loss, damage or injury to the Buyer which results from the Suppliers failure to comply with the Contract (whether negligent or otherwise).

12) **Insurance:** If it is feasible, the Supplier/contractor shall be at all times fully insured with a reputable insurer against all insurable liability under the Contract.

13) **Inspection and Test:** The Supplier/contractor must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract. If, in the Buyers' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for

any additional cost incurred for rectifying compliance will rest with the Supplier.

14) **Changes:** The Buyer reserves the right to make reasonable changes at any time to the specification, drawings, plans, quantity, packing instructions, destination, or delivery instruction. If any such change affects the price of goods or performance of service the Supplier and Buyer may negotiate an equitable adjustment to the contract, provided that the Supplier claims for adjustments in writing to the Buyer within 5 days from being notified of any change.

15) **Export License:** If an export license or licenses are required for the goods, the Supplier has the responsibility to obtain that license or licenses.

16) **Payment Terms:** Unless otherwise agreed, payment terms will be 10 working days from the receipt of goods and invoice.

17) **Ethics:** The nature of ALIGHT operations necessitates that the Supplier must maintain ethical and moral standards including but not limited to, no discrimination on the basis of race, gender, religion or age, avoidance of materials/services provided with the use of slavery including child labor. Failure to maintain such standards, in the opinion of the buyer, may result in termination of the business relationship between the Buyer and Supplier. ALIGHT is a signatory to and supporter of the Concern Worldwide Supplier Code of Conduct policy, which the Supplier must comply with.

18) **Rights of ALIGHT:** Should the Supplier/contractor fail to perform under the terms and conditions of the contract, including but not limited to failing to obtain export licenses or to make delivery of all or part of the goods by the agreed delivery date(s), the Buyer may, after giving reasonable notice to the Supplier, exercise one or more of the following rights:

1. Procure all or part of the goods/services from an alternate source, in which event the Buyer may hold the Supplier liable for additional costs incurred.
2. Refuse to accept all or part of the goods/services.
3. Terminate the contract.

19) **No Agency:** This order does not create a partnership between the Buyer and Supplier or make one party the agent for the other for any purpose.

20) **Severability:** If any provision in this Agreement is deemed to be, or becomes invalid, illegal, void or unenforceable under applicable law, such provision will be deemed amended to conform to applicable law so as to become valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be deleted, but the validity, legality and enforceability of the remaining provisions of this Agreement shall not be impaired or affected in any way.

21) **Jurisdiction Clause:** The Contract shall be governed by Somaliland law and the Supplier consents to the exclusive jurisdiction of the Somaliland courts in all matters regarding it except to the extent that the Buyer invokes the jurisdiction of the courts of any other country.

22) **Waivers and Variations:**

22.1 A failure to exercise or delay in exercising a right or remedy provided by the Contract or by

law does not constitute a waiver of the right or remedy or a waiver of other rights or remedies. No single or partial exercise of a right or remedy provided by the Contract or by law prevents further exercise of the right or remedy or the exercise of another right or remedy.

22.2 No variation of the Contract shall be effective unless it is made in writing and signed by each of the parties.

23) Service of Notices:

23.1 Any notice given under the Contract shall be in writing and may be served:

- Personally;
- By any other means which any party specifies by notice to the others.

23.2 Each party's address for the service of notice shall be at their registered address or such other address as specified by notice to the others.

23.3 A notice shall be deemed to have been served:

- If it was served in person, at the time of service;
- If it was sent by email, 24 hours after it was sent and
- By any other means which any party specifies by notice to the others.

ALIGHT Horn of Africa Ethical Purchasing Policy

ALIGHT International seeks to purchase goods and services which:

- Are produced and delivered under conditions that do not involve the abuse or exploitation of any persons.
- Have the least negative impact on the environment.
- Regarding the required Code of Conduct for Suppliers, this is summarized as follows:
- Employment is freely chosen.
- The rights of staff to freedom of association and to collective bargaining are respected.
- Working conditions are safe and hygienic.
- No exploitation of children.
- Wages paid are adequate to cover the cost of a reasonable living.
- Working hours are not excessive.
- No discrimination is practiced.
- Regular employment is provided.
- No harsh or inhumane treatment of staff is allowed.

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Annex1: Terms of Reference

PROVISION OF ASSESSMENT, SCREENING AND INTERVENTION FOR INCLUSIVE EDUCATIONAL WELLBEING FOR CHILDREN WITH DISABILITY.

Terms of Reference (TOR)

Project Title	GPE - Global Partnership for Education (STG) - SM25003)
TOR Title	National Learning Assessment (EGRA and EGMA)
Proposed Date	July - August 2025

Background:

The Global Partnership for Education (GPE) project represents a coordinated effort to strengthen education systems in low-income and fragile contexts, with a particular focus on equity, quality, and inclusion. In Somaliland, the GPE-funded initiatives – comprising the System Transformation Grant (STG), Girls’ Education Accelerator (GEA), and System Capacity Grant (SCG) – are aligned with national priorities set out in the Education Sector Strategic Plan (ESSP). The project is designed to enhance Early Childhood Education (ECE) and primary education, while addressing systemic challenges such as limited infrastructure, low teacher capacity, inadequate access to quality learning materials, and insufficient inclusion of marginalized groups, particularly girls and children with disabilities. By targeting underserved regions and communities, the GPE project seeks to ensure that all children have access to equitable and quality learning opportunities.

A core feature of the GPE project in Somaliland is its commitment to system-wide transformation through evidence-based planning, local ownership, and institutional capacity strengthening. The project supports interventions that improve school governance, teacher professional development, data and information systems, and community engagement mechanisms such as Community Education Committees (CECs). Additionally, it places strong emphasis on gender-responsive programming and inclusive education, ensuring that barriers to participation and learning are systematically identified and addressed. Through its integrated approach, the GPE project not only contributes to immediate service delivery improvements but also lays the foundation for sustainable, resilient, and inclusive education systems that are capable of withstanding contextual challenges and promoting long-term development outcomes.

Introduction:

The Global Partnership for Education (GPE), in collaboration with the national Education Sector Strategic Plan, is committed to improving access, quality, and inclusivity in education, with a particular focus on vulnerable and marginalized communities. As part of this initiative, Alight has conducted comprehensive disability screening assessments across six regions – Marodijeh, Sahil, Togdheer, Awdal, Sanaag, and Saraar. These assessments identified children with disabilities, including vision, hearing, physical, and

learning disabilities, aiming to tailor interventions that meet the specific educational needs of these children. One key intervention in addressing vision impairments is the distribution of vision assistive tools (such as glasses) to children who have been identified as having vision disabilities. These tools are critical for enabling these children to participate actively in their education, overcome barriers to learning, and improve their educational outcomes. The initiative aims to ensure that children with vision disabilities, particularly those from the most deprived and vulnerable communities, are equipped with the necessary tools to enhance their access to education.

Purpose:

The purpose of this activity is to conduct screening on the students with vision disabilities In Hargeisa, ensuring their full participation in the learning process and contributing to inclusive, quality education for all.

Specific Objectives:

- Early detection and intervention for eye and ear health issues.
- Provision of assistive tools such as glasses and external hearing aids.
- Enhancing academic performance and inclusion through improved sensory health.
- Prioritize the most vulnerable children, particularly those from marginalized backgrounds or hard-to-reach areas, who face barriers in accessing assistive tools.

Target students:

The total number of students expected to receive services is **583** divided as below:

- **Vision Services: 455 students**
- **Hearing Services: 128 students**

Scope of the work:

The Disability Intervention aims to provide comprehensive vision and hearing screenings and treatments for total number of 583- of both hearing and vision students across multiple regions. The Service will provide a fully lead the coordination, registration, screening, and service delivery of this health project, ensuring that students with disabilities – particularly those with hearing or vision impairments – receive timely and effective care. The Service provider will include the following activities in his Technical/Financial Proposal :

- **Comprehensive Assessment of Visual and Auditory Health:** Conduct thorough evaluations to identify eye and ear health issues among students.
- **Provision of Assistive Devices:** Supply necessary assistive tools, including eyeglasses for students with refractive issues and external hearing aids for those with hearing impairments.
- Ensure the delivery of glasses to students is diagnosed with vision issues, facilitating their educational engagement.
- Ensure the delivery of external hearing aids to students as needed.

- Organize and cover the transportation logistics for students and their parents or guardians, facilitating travel from local communities to designated screening locations in major cities.
- Accommodation and meals will be provided for students and their parents or guardians during the duration of the screenings and related activities, ensuring their participation and comfort throughout the process.
- Prepare a final comprehensive report detailing diagnostics and treatments provided, along with an assessment of the overall effectiveness of the interventions and progress toward objectives.

In alignment with the program’s overarching objectives of promoting inclusive education and strengthening system responsiveness, the activity will place specific emphasis on reaching the most marginalized children. These include learners from remote, underserved, or economically disadvantaged communities who may otherwise lack access to specialized services. The scope of work also includes engagement with schools, teachers, and community education stakeholders to facilitate effective implementation and integration of the tools within the existing learning environment. This will be achieved through coordinated delivery efforts, capacity-building for teachers, and the establishment of monitoring systems to assess the impact of the intervention. Ultimately, the scope extends beyond mere distribution to include the promotion of sustainability, inclusion, and meaningful educational access for children with visual disabilities across all six regions.

Geographic Coverage The initiative will cover children from the following regions and districts:

- Awdal: Borama, Baki, Zaila
- Maroodijeex: Gabiley, Hargeisa, Salaxley
- Sahil: Berbera, Sheikh, Madheera
- Togdheer: Burao, Odwayne
- Sool (Saraar): Ainaba, Oog
- Sanaag: Erigavo, El-Afwayn, Gar-Adag

The Service Provider will establish five main centers including

- Awdal Region → Borama
- Maroodijeex Region → Hargeisa and Gabiley
- Sahil Region → Berbera
- Togdheer Region → Burao
- Sool and Sanaag Regions → Erigavo

Duration and Tentative Schedule

The disability intervention activity is expected to last 40 calendar days.